

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING**

**Tuesday, December 3, 2002**

**Meeting Room, Fort Vermilion Community Library  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Michael Nanooch	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor

**ABSENT:**

Willie Wieler	Councillor
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**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Barb Spurgeon	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Michel Savard	Superintendent of Transportation
Marco Braat	Superintendent of Utilities

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, December 3, 2002, in the Meeting Room of the Fort Vermilion Community Library, Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:01 a.m.

**AGENDA:**            2.    a)    **Adoption of Agenda**

**MOTION 02-871**    **MOVED** by Councillor Theisson

That the agenda be adopted as amended by adding:

- 14.h La Crete Trade Coin
- 14.i Creel Study
- 14.j Parks/Fish and Wildlife

**CARRIED**

**ADOPTION OF  
THE PREVIOUS  
MINUTES:**

3.    a)    **Minutes of the November 25, 2002  
Special Council Meeting**

**MOTION 02-872**    **MOVED** by Councillor Newman

That the minutes of the November 25, 2002 Special Council meeting be adopted as presented.

**CARRIED**

3.    a)    **Minutes of the November 26, 2002  
Regular Council Meeting**

**MOTION 02-873**    **MOVED** by Councillor Thiessen

That the minutes of the November 26, 2002 Regular Council meeting be adopted with the following amendment:  
Motion 02-856 to read: "...That administration be authorized to cancel **current** fire services..."

**CARRIED**

3.    a)    **Minutes of the November 27, 2002  
Special Council Meeting**

**MOTION 02-874**    **MOVED** by Councillor Thiessen

That the minutes of the November 27, 2002 Special Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE**

**MINUTES: 4. a) Family and Community Support Services**

**MOTION 02-875 MOVED** by Councillor Kulscar

That Councillors Nanooch and Wieler, with Reeve Neufeld as alternate be authorized to attend the meeting with the two Family and Community Support Services Boards.

**CARRIED**

**DELEGATIONS: 5. a) La Crete Water and Wastewater Feasibility Report by Associated Engineering**

Reeve Neufeld welcomed G. Drachenberg of Associated Engineering to the meeting at 10: 16 a.m.

Associated Engineering discussed the feasibility study looking at La Crete present and future water and wastewater demands.

Reeve Neufeld recessed the meeting at 11:16 a.m.

Reeve Neufeld reconvened the meeting at 11:23 a.m.

Reeve Neufeld thanked Associated Engineering, who left the council table at 11:24 a.m.

**MOTION 02-876 MOVED** by Councillor Newman

That a hydro-geological study be approved for La Crete water supply and funded out of 2002 operating budget.

**CARRIED**

**PUBLIC  
HEARINGS:**

6. a)

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors provided verbal reports on meetings attended since previous reporting.

**MOTION 02-877**    **MOVED** by Councillor Driedger

That the Committee reports be received as information.

**CARRIED**

7.    b)    **CAO Report**

Harvey Prockiw presented a written report.

**MOTION 02-878**    **MOVED** by Councillor Newman

That the written report presented by the Chief Administrative Officer be accepted as presented.

**CARRIED**

**GENERAL  
REPORTS:**

8.    a)    **Action List on Council Motions**

**MOTION 02-879**    **MOVED** by Councillor Thiessen

That the action list on Council Motions be received as information.

**CARRIED**

**AGRICULTURAL  
SERVICES:**

9.    a)

There were no items under this heading.

**UTILITY  
SERVICES:**

10.   a)    **La Crete Heated Truckfill  
Engineering Blueprints**

**MOTION 02-880**    **MOVED** by Councillor Nanooch

That documentation about the La Crete heated truckfill engineering blueprints be received as information.

**CARRIED**

**10. b) Landfill Operations Contract**

**MOTION 02-881** **MOVED** by Councillor Thiessen

That the landfill operations contract be received as information.

**CARRIED**

**TRANSPORTATION  
SERVICES:**

**11. a) Policy PW026 – License Agreement for Undeveloped Road Allowance**

**MOTION 02-882** **MOVED** by Councillor Peters

That Policy PW026 – License Agreement for Undeveloped Road Allowance be adopted as amended.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:14 p.m.

Reeve Neufeld reconvened the meeting at 12:51 p.m.

Councillor Bateman re-entered the meeting at 12:54 p.m.

**11. b) Policy PW030 – Road Fencing**

**MOTION 02-883** **MOVED** by Councillor Kulscar

That Policy PW030 be revised and brought back for decision.

**CARRIED**

**PLANNING AND  
EMERGENCY  
SERVICES:**

12. a) **Bylaw 339/02 – Land Use Bylaw Amendment  
NW 09-106-15-W5M from UR to HR-1A**

**MOTION 02-884**  
Bylaw 339/02  
First Reading

**MOVED** by Councillor Driedger

That first reading be given to Bylaw 339/02 being a Land Use Bylaw Amendment to rezone Part of NW 09-106-15-W5M from Urban Reserve (UR) and Hamlet Residential 1(HR-1) to Hamlet Residential 1-A (HR-1A)

**CARRIED**

12. b) **Land Purchase  
Section 12-102-18-W5M**

**MOTION 02-885**

**MOVED** by Councillor Newman

That the Section 12-102-1-18-W5M sale be **tabled** until the issue of public land sales is resolved.

**CARRIED**

**ENFORCEMENT  
SERVICES:**

13. a)

There were no items under this heading.

**CORPORATE  
SERVICES:**

14. a) **Policy ADM039 – Role of Alternate Members  
on Committees**

**MOTION 02-886**

**MOVED** by Councillor Nanooch

That Policy ADM039 – Role of Alternate Members on Committees be adopted as presented.

**CARRIED**

14. b) **MMSA – Mackenzie Regional Partnership**

**MOTION 02-887** **MOVED** by Councillor Thiessen

That the Municipal District of Mackenzie participate in and submit the Regional Partnerships Exploration Application for the Mackenzie Regional Partnership, and

That the Mackenzie Municipal Services Agency be designated the managing partner for the purposes of administering, reporting, and accounting for the grant funds on behalf of the partners, and

that the Municipal District of Mackenzie agrees to enter into and abide by the terms of a conditional grant agreement signed by the managing partner on behalf of the other partner municipalities and approved participants regarding the use of the funds.

**CARRIED**

**MOTION 02-888** **MOVED** by Councillor Kulscar

That the strategic plan be forwarded to Mackenzie Municipal Services Agency for inclusion in the Regional Economic Development Initiative.

**CARRIED**

14. c) **Minister's Seniors Service Awards**

**MOTION 02-889** **MOVED** by Councillor Kulscar

That a request be placed in the MD Image asking residents to submit nominations to Council for the sixth annual Minister's Seniors Service Awards, and further that this item be deferred to the January 28, 2003 Council meeting.

**CARRIED**

14. d) **2002 Recreation Volunteer Recognition Awards**

**MOTION 02-890** **MOVED** by Councillor Driedger

That the documentation on the 2002 Recreation Volunteer Recognition Awards be received as information.

**CARRIED**

14. e) **Strategic Plan and Goals and Objectives**

**MOTION 02-891** **MOVED** by Councillor Bateman

That the action on ward review be removed from the strategic plan.

**CARRIED**

**MOTION 02-892** **MOVED** by Councillor Kulscar

That the Strategic Plan, Goals and Objectives for the Municipal District of Mackenzie be adopted as amended.

**CARRIED**

**MOTION 02-893** **MOVED** by Councillor Kulscar

That a Agricultural Land Task Force be struck of Councillors Sarapuk, Thiessen and Newman to increase the amount of white zone in the municipality.

**CARRIED**

**MOTION 02- 894** **MOVED** by Councillor Nanooch

That a Highway 88 Task Force be struck to lobby for completion of Highway 88 and Councillors Nanooch, Wieler and Driedger be appointed.

**CARRIED**



**14. f) Council/CAO Covenant**

**MOTION 02-895** **MOVED** by Councillor Newman

That the following Council/CAO Covenant be circulated and signed by all Councillors.

**WE, AS MEMBERS OF COUNCIL, WILL:**

- carry out our responsibilities as set out in the applicable legislation to the best of our abilities
- make decisions which we believe to be in the best interests of the M.D. as a whole
- review the background information and advice made available to us by the administration prior to rendering a decision
- seek further input when we are unsure of the issues or uncertain as to the preferred course of action
- refer any complaints, either written or verbal, about the decisions of Council or the actions of administration, to the CAO for review, comment and follow-up (as appropriate)
- refrain from making any commitments on behalf of Council to individual citizens or groups other than to take the request up with the Council or CAO and to respond appropriately
- seek to participate actively in the decision-making process
- refrain from any public or private criticism of our administration wherein individual employees are identified
- act as good stewards of the MD and as public servants of our citizens through ethical conduct
- provide effective leadership through guiding the corporation and the municipality through annual or longer term goals and priorities, through the budget approval process and by agreeing to reasonable policies which reflect, in our views, the best interests of a majority of our citizens

- ensure that we formally evaluate the performance of the CAO at least once annually and involve the CAO in this process so as to ensure a full understanding of the Council's candid assessment.

**I, THE CAO WILL:**

- adhere to all provisions of the Municipal Government Act and any other applicable legislation
- conduct myself as your chief policy advisor in an honest and ethical manner
- ensure that the Reeve and Councillors are accorded respect in all of my personal and public comments
- provide advice (on all issues) which is professionally sound, ethical, legal and in accordance to the policies and objectives of Council
- guide the actions of the administration so that they are in accordance with the policies and objectives of Council
- act only on the will of Council as a whole as established by the resolutions, policies and bylaws of Council
- forward any complaints or concerns of Council to the appropriate department and individual so that reasonable and prompt follow-up is assured
- ensure that Council is made aware of the full picture with regard to each issue at least to the extent that the administration is aware of such information and ensure that Council has access to the reasonable decision options as well as my recommendation as your CAO
- seek to ensure that Council is aware of any key issues as they arise and thus avoid the problems associated with surprises
- maintain a current understanding of the applicable legislation as well as relevant programs, policies and initiatives of the Provincial and Federal governments
- admit to any mistakes of substance made by myself or my staff and take corrective action
- listen carefully to the concerns of Council vis-à-vis my performance and seek to improve any deficiencies on an ongoing basis

- ensure that all major issues are tracked in sufficient detail so as to advise Council of any progress, anticipated problems or decision points.

**CARRIED**

Reeve Neufeld recessed the meeting at 1:55 p.m.

Reeve Neufeld reconvened the meeting at 2:07 p.m.

**14. g) Council Self-Evaluation**

**MOTION 02-896** **MOVED** by Councillor Kulscar

That each Councillor complete the self-evaluation and submit it to administration for anonymous compilation by December 31, 2002.

**CARRIED**

**14. h) La Crete Trade Coin**

**MOTION 02-897** **MOVED** by Councillor Thiessen

That the \$5.00 trade coin produced by La Crete and Area Chamber of Commerce be declared legal tender within the Municipal District of Mackenzie boundaries.

**CARRIED**

**14 i) Creel Study**

**MOTION 02-898** **MOVED** by Councillor Bateman

That Councillor Newman and Administration be authorized to negotiate the Creel study utilizing the money set aside in the 2003 budget.

**CARRIED**

14. j) **Parks – Fish and Wildlife**

**MOTION 02-899** **MOVED** by Councillor Newman

That Ken Zurfluh be invited to attend the next regular Council meeting to discuss setting up of a provincial parks office in Ft. Vermilion and a letter of concern be written to Minister of Sustainable Resources, Mike Cardinal regarding declining Fish and Wildlife offices in the region.

**CARRIED**

**MOTION 02-900** **MOVED** by Councillor Thiessen

Unanimous Consent  
Required

That the following addition be made to the agenda:  
9a) Representation on Veterinary Services Incorporated

**CARRIED Unanimous**

**MOTION 02-901** **MOVED** by Councillor Bateman

That Councillor Sarapuk be appointed as alternate Councillor representative to Veterinary Services Incorporated.

**CARRIED**

**IN CAMERA  
SESSIONS:**

15. a)

There were no items under this heading.

**ADJOURNMENT:** 16. a) **Adjournment**

**MOTION 02-902** **MOVED** by Councillor Nanooch

That the December 3, 2002 Council meeting be adjourned (2:30 p.m.).

**CARRIED**

These minutes were adopted this 17 day of December, 2002.

Bill Neufeld (signed) \_\_\_\_\_  
Bill Neufeld, Reeve

B. Spurgeon (signed) \_\_\_\_\_  
Barbara Spurgeon,  
Executive Assistant